



mentorme
careers

Certificate in Investment Banking Operations

Based on the CISI Global security operations

200+
Companies

200+
Hours

4.9★
Rated

4.5Lacs
Med Package



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Investment Banking Operations Careers

AML analyst

Trade Analytics

Trade support

Collateral Manager

Financial analyst

IB Analyst

Settlement Analyst

Compliance

Reconciliation

Corporate Actions

200+ Recruitment Partners across India

J.P.Morgan Morgan Stanley  BNP PARIBAS  BNY MELLON

 HSBC  SS&C  UBS  Deutsche Bank

 Goldman Sachs  BANK OF AMERICA  citigroup  Broadridge

Certificate in Investment Banking Course Highlights

Interview Relevant Skills

- 200 Hrs training
- Basic to advance Excel
- Investment Banking Foundations
- Trade life cycle Part 1
- Trade Life Cycle Part 2
- Financial Markets
- Risk Management

Interview Preparations

- Weekly Tests on interviews
- Career Guide Sessions
- Tutorials with ex placed students
- Resume preparation
- Mock Interviews
- Pre-interview prep

Interviews Opportunities

- Submit your requirements
- Complete your tests
- 3-4 Interviews per month
- No limit on interviews
- Future placement support



A perfect platform for Investment banking careers. All faculties are highly qualified and they conduct fabulous classes. Currently I am pursuing Financial modelling course with placement assistance. All mentors are very helpful. Return on investment is very high

-Ankit Khanojia

Detailed Curriculum

Module I

Investment Banking Foundation

Trading terminologies, Various methods of exchange, Recording details of a trade with case study, Actual trade order case study, structure of investment banks, functions and roles

Equity Markets & Structure-1

Classification of markets, types of securities, financial intermediaries, long and short positions, leverage ratio, execution and clearing instructions, security market indices

Equity Markets & Structure-2

Index construction method, types of index, rebalancing and reconstitution, Types of fixed income indices, Indices for alternative investments

Derivatives Instruments-1

Concept of arbitrage, forward and future contracts, forward rate agreement, swap contracts, value of options (in the money, out of money)

Derivatives Instruments-2

Exchange-traded versus over the counter instruments, forward claims and contingent claims, value at expiration calculation, purpose of derivative markets

Fixed Income Securities-1

Classification of global fixed income markets, interbank rates, primary versus secondary markets for bonds, types of bonds- sovereign, corporate. Short term funding for banks

Fixed Income Securities-2

Features of a bond- coupon, rate, yield curve, bond covenants, regulatory, legal and tax considerations for bonds, fixed income cash flow structures, contingency provisions

Asset Management

Portfolio approach to investing, steps in portfolio management process, types of investors, defined contribution and defined benefit plans, aspects of asset management, mutual fund industry

Corporate Governance

Stakeholder groups and their interests, conflicts in stakeholder management, board of directors and functions, risks of poor governance, ESG Considerations

Module II

Trade Execution

Order placement, types of investors, different types of orders, trade capture front office

Trade Agreement

Trade confirmation and agreement template, transmission methods, settlement instructions, Risk in settlement

Custodian

Roles of the custodian, types of the custodian, custodian selection, unmatched instructions, Updating STO books and records

Settlement Failure

Causes of settlement failure, preventing settlement failure, enforcing trade settlement, trade settlement methods, netting

SWIFT Case study

Identifiers, benefits of SWIFT, Development of SWIFT and swift codes

Internal Reflection

Pre-settlement trade order, Post settlement trade record, Updating failure, Unsettling a trade internally

Module III

Securities Lending & Borrowing

Principles of lending and borrowing, Updating internal records for lending and borrowing, Calculation

Safe Custody

Safe custody legal agreements, external custodians, taxation of external accounts, valuing clients securities, advanced safe custody services

Corporate Actions

Concept of corporate actions, Types of corporate actions, Announced benefits, unannounced benefits, dividends timeline, Bonus shares, stock splits, take overs

Reconciliation

Reconciliation terminologies, types of reconciliation, methods of reconciliation, manual versus automated reconciliation, independence of the function and benefits

Module IV

Risk Management

Risk management process, risk management types, financial risk management, operational risk management, and mitigating risk

Anti Money Laundering

Sources of money laundering, stages of money laundering, popular methods used, AML Regulations U.S, KYC program, KYC process, customer due diligence

Basic Excel

Cell referencing, data table, pivot table, look up, H look up, charts, Logical operator functions, Excel dashboards, slicer and timeline

Interview Preparations

Domain mocks, pre-interview mocks, written tests for practice, extra classes for weak students



Live Doubt Solving



Learning



Unlimited Batches

The Mentor Me Experience



Trainers Speak

"At Mentor Me Careers, we focus on what matters to get a job. The curriculum, the cases and the training is all aligned for the single objective of placements"

-Rhythm Verma, CFA

Certification At Every Module



“Trainers Speak

"Students need more than just a course, they need mentoring and time. Which is what we do at Mentor Me"

**-Ashwin Subhramanium
Sr. Manager Broadridge**



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Core For
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